



## SEE Questionnaire Summary

35 questions across 7 topic areas:

### **Community Relations Q1 - Social Impact**

Have your company's actions or operations resulted in economic and social impacts that have adversely affected the quality of life in a community, such as over-burden on local infrastructure or wide-scale terminations of employment?

### **Community Relations Q2 - Sourcing locally**

Does your company have a policy to source goods and services from local suppliers?

### **Community Relations Q3 - Education** (Co-developer: [Edge](#))

Does your company invest in, directly participate in, or otherwise support, any education in the community?

### **Community Relations Q4 - Social inclusion** (Co-developer: [Revolving Doors Agency](#))

Does your company promote social inclusion?

### **Corporate Governance Q1 - Corporate Governance Statement** (Co-developer: [Manifest](#))

Does your company have a corporate governance statement appropriate to the organisation?

### **Corporate Governance Q2 - Executive Remuneration** (Co-developer: [Manifest](#))

Is your company's average employee salary at least 5% of the total remuneration of your highest paid executive?

### **Donations and Payments Q1 - Corporate Giving** (Co-developer: [Charities Aid Foundation](#))

Does your company take a strategic approach to charitable giving?

### **Donations and Payments Q2 - Undue Influence**

Does your company have policies or practices to prevent undue influence of appointed or elected public officials?

### **Donations and Payments Q3 - Taxation** (Co-developer: [Tax Justice Network](#))

Has your company paid appropriate levels of tax over the last two financial years?

### **Environment Q1 - Scarce Natural Resources** (Co-developer: [World Land Trust](#))

Does your company engage in commercial activities that pose a threat to scarce natural resources or endangered species and their habitats?

**Environment Q2 - Designing with Environment in Mind**

Are environmental considerations an integral part of any of your company's product designs or services?

**Environment Q3 - Environmental Certification**

Are any of your company's products or services environmentally certified (i.e. under a third party certification scheme addressing environmental aspects, such as eco-labelling or organic certification)?

**Environment Q4 - Targets to Reduce Carbon Dioxide Emissions** (Co-developer: [Christian Aid](#))

Does your company set targets to reduce 'scope 1 and 2' carbon dioxide emissions?

**Environment Q5 - Carbon Offsetting**

Does your company offset its carbon dioxide emissions?

**Environment Q6 - Recycling and waste**

Does your company have a strategy for waste management and minimisation?

**Environment Q7 - Extending environmental policies to suppliers**

Do your company's environmental policies extend to suppliers and contractors?

**Environment Q8 - Compliance with Environmental Regulations**

Has your company been subject to public complaint or investigation concerning pollution or other environmental damage?

**Environment Q9 - Genetically Modified Organisms**

Does your company trade in or otherwise use genetically modified organisms?

**Human Rights Q1 - Forced, bonded and child labour** (Co-developer: [ActionAid](#))

Does your company have a policy to ensure that neither the company nor its suppliers or contractors use forced, bonded or child labour?

**Human Rights Q2 - Respecting tribal and indigenous peoples** (Co-developer: [Survival International](#))

In the areas of its proposed or current operations, does your company respect the human rights, land, culture and intellectual property of tribal and indigenous peoples?

**Human Rights Q3 - Trading with Military Regimes** (Co-developer: [Burma Campaign UK](#))

Is your company in joint ventures, or does it have any business relationships, with a military regime such as that in Burma (also known as Myanmar)?

**Human Rights Q4 - Arms Trade and Industry** (Co-developer: [Campaign Against Arms Trade](#))

Does your company engage with the arms trade or the arms industry?

**Human Rights Q5 - Peace and Conflict** (Co-developer: [Peace Direct](#))

Should your company operate in a conflict area, does it promote initiatives that tackle the root causes or triggers of conflict, while taking steps to ensure that business operations do not contribute to tensions?

**Marketplace Ethics Q1 - Quality of Goods and Services**

Does your company make every effort to ensure customers receive a fair and reasonable deal in terms of quality, safety and service in all its products and services?

**Marketplace Ethics Q2 - Product Labelling**

Does your company's product labelling and/or service information provide relevant, accurate, unambiguous and easily-accessible information?

**Marketplace Ethics Q3 - Advertising**

Have complaints been made against your company to regulatory and/or professional bodies that oversee advertising practices?

**Marketplace Ethics Q4 - Trade Policy** (Co-developer: [ActionAid](#))

Has your company, or representative association, pushed for protection against imports from developing countries?

**Marketplace Ethics Q5 - Fair Trade Certification**

Does your company have a policy to support fair trade?

**Marketplace Ethics Q6 - Animal Testing** (Co-developer: [British Union for the Abolition for Vivisection](#))

Does your company participate, directly or indirectly, in animal testing?

**Workforce Q1 - Health & Safety**

Has your company implemented a strategy for promoting health and safety at work?

**Workplace Q2 - Promoting Diversity** (Co-developer: [Commission for Racial Equality](#))

Does your company consider and monitor the race, gender, disability and age of its workforce in recruitment, training and management practices?

**Workforce Q3 - Employee Consultation and Representation**

Does your company consult and cooperate with employees or employee representatives, including allowing employees to be represented by trade unions or other workers groups?

**Workforce Q4 - Skills Development**

Does your company invest in staff training and lifelong learning?

**Workforce Q5 - Work-Life Balance**

Has your company developed accessible work-life balance options that provide flexible working patterns for employees?

**Workforce Q6 - Supporting Carers** (Co-developer: [Carers UK](#))

Does your company have a policy or arrangement in place, such as flexible working or paid leave, that allows for carers to balance work with their care responsibilities?